

ELIZABETH SCHOOL DISTRICT  
District Accountability Committee (DAC)  
September 25, 2019  
6:00-8:00 PM  
Board of Education Room

MINUTES

IN ATTENDANCE:

- 2019-2020 Parents/Community Members:
  - Nicky Quinby (Secretary) – Running Creek Elementary School
  - Wendy Church – Singing Hills Elementary School
  - Deborah (Renee) Ihm – Legacy Academy
- 2019-2020 Staff:
  - Natalie Meadows – Singing Hills Elementary School
  - Kelly Martyniak – Elizabeth Middle School
  - Catherine Wheeler – Frontier High School
  - Tanya McCrea/Jen Zander – Legacy Academy

AGENDA ITEMS:

- 1) Approve Agenda
  - a. **Agenda was unanimously approved.**
- 2) 2019-2020 DAC Schedule
  - a. **The next meeting was scheduled for November 13, 6 PM.**
  - b. **Remaining meetings will be scheduled in November.**
- 3) Finance-Ron Patera, CFO
  - a. **March-May is the usual timeframe for Ron to attend DAC Meetings.**
  - b. **Finance-wise, the district focus is currently on enrollment numbers.**
    - i. **Ron's enrollment estimate was 1,734 and we are currently at 1,757.**
    - ii. **In October 2018, ESD enrollment was 1,805.**
    - iii. **We still have declining enrollment as a district.**
    - iv. **We are technically over-funded because of declining enrollment; the state averages enrollment over a five-year period.**
  - c. **Students with an IEP do net more funding, in part because of special state and federal funding.**
  - d. **CO audits calculations every three years.**
  - e. **We have only used 16.4% of our budget.**
    - i. **Expenses for the year increase as the school year goes on.**
    - ii. **Most revenues haven't been collected yet.**
  - f. **ESD will have a health insurance 'premium holiday' this year—no health insurance payments in October.**
- 4) MLO Update
  - a. **Technology handout was incorrect – correct handout is attached. Includes technology already purchased and planned purchases.**
  - b. **Safety & Security-vape detectors, mag locks, and new mental health professional (Beau Villanueva) among these expenses.**

- c. **Teacher Retention-first checks including raise were this month and one-time bonuses will be paid soon.**
- 5) Accreditation
  - a. **Information for each school and the district was shared.**
  - b. **Superintendent will revisit at next DAC meeting.**
- 6) Other
  - a. **Need to make a district survey!**